



City of Charleston
South Carolina

Joseph P. Riley, Jr.
Mayor

Timothy J. Keane
Director

Department of Planning, Preservation and Sustainability

To: Neighborhood Association Presidents

From: Susan Griffin

Date: October 31, 2013

RE: 2014 HAROLD KOON AWARD for Outstanding Volunteer Service

The Harold Koon Award was established in July 1998 by Mayor Riley to honor the memory of one of Charleston's most outstanding citizens by recognizing and celebrating a neighborhood volunteer who exemplifies the spirit of Harold Koon. Harold galvanized and energized the community force of the Mazyck-Wraggborough Garden District. He provided a personal link from neighbor to neighbor for over twelve years to improve and serve his neighborhood and the City of Charleston. For the nomination form and more information about the award go to the [City's webpage](#) and type "Harold Koon" in the search box. Read more of Harold Koon's remarkable contribution by going to www.charleston-sc.gov.

On behalf of Mayor Riley, I would like to invite you to submit a nominee for this year's award. The deadline for nominations is Friday, December 6, 2013. Nominations may be mailed to City of Charleston, c/o Susan Griffin, 75 Calhoun 3rd Floor, Charleston, SC 29401. They may be faxed to 843-724-7354 or scanned and e-mailed to griffins@charleston-sc.gov.

Thank you very much.

The

Harold Koon



Award

2014 N o m i n a t i o n F o r m

Date: _____

I (We) hereby nominate _____

The nominee for the Harold Koon Award should exemplify outstanding volunteer dedication and service to the neighborhood and the community.

- Please type or print all information.
- Please answer each question.
- Use additional sheets of paper if more space is needed. Supplemental information may be provided.

Nominee's address: _____

Nominee's daytime phone #: _____

Nominator(s): _____

Nominator's Address: _____

Nominator's Daytime Phone: _____

Deadline for nomination is December 6, 2013

Mail to:

Susan Griffin, City of Charleston, 75 Calhoun St. 3rd Floor, Charleston, SC 29401

Fax to:

Susan Griffin - 843-724-7354

Email to:

griffins@charleston-sc.gov

**Please describe your nominee's activities. Be specific and give examples.
Additional detail may be submitted on separate pages if more space is needed.**

1. How has the nominee contributed significant and continuous volunteer service to the entire neighborhood? _____

2. How long has the nominee served the neighborhood? _____

3. Describe creative and innovative methods the nominee used to help the entire neighborhood.

4. What city, county, or state officials has the nominee worked with to improve the neighborhood or resolve neighborhood problems? _____

5. Describe the nominee's activities that significantly benefited and enhanced the entire neighborhood and improved the quality of neighborhood life.

